

To: Sun Alarm Security System, Inc.  
408-441-8511 *main*  
**408-228-6095 fax**

Date: \_\_\_\_\_

**RE:** Change of Ownership Notice for Account #: \_\_\_\_\_

To Whom It May Concern:

I, \_\_\_\_\_, (New owner) will be taking over the business from  
\_\_\_\_\_ (Old owner) former owner of \_\_\_\_\_  
(Old business name). Please update the new ownership information as of \_\_\_\_\_  
(Effective date). I will also be taking over the current alarm contract with the monitoring  
service. Below are the new information that needs to be updated and the contact numbers  
to reach in the event the alarm should go off:

New Business Name (if applicable): \_\_\_\_\_

New Password (Text only, max 10 character): \_\_\_\_\_

New Owner Home Address: \_\_\_\_\_

\_\_\_\_\_

New business phone number: \_\_\_\_\_

New mobile phone number: \_\_\_\_\_

New home number: \_\_\_\_\_

New owner name: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Driver License #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Driver License Expiration Date: \_\_\_\_\_

By signing below, we, new and old owner acknowledged the changes made above.

\_\_\_\_\_  
New Owner Signature

\_\_\_\_\_  
Old Owner Signature

*P.s.*

*Please provide a clear copy of the new and old owners' driver license. Please enlarge to 120%. Thank you.*